



Romford YMCA

Out of School Care Assistant

15.5 hours per week

3.00pm – 6.00pm Monday to Friday

39 weeks per year

Rate of pay: £6.70ph

This role will be working under the direct supervision of the room/provision supervisor. Duties will include planning and implementing activities for children, maintaining accurate records, participating in active sports and games, acting swiftly in emergency situations, demonstrating a positive role model and appropriate behaviour, communicating daily with parents, making sure the correct pick up procedures are followed and performing other related duties as directed by the line manager. Successful applicants will be required to provide an enhanced disclosure. Disclosure expense will be met by employer.

NVQ Level two Child Care and Education/Play-work or equivalent or working towards, as well as proven experience of working with children.

Good organisational/planning skills in order to implement the programme of activities, as well as the ability to supervise children and work as part of a team.

Closing date 12 noon Friday 12th February 2010

For application forms and full job details please contact:

Charlie Wood

Human Resources Department

Romford YMCA

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