



- Job Title:** Hostel Cleaner
- Responsible To:** Hostel Cleaning Supervisor
- Responsible for:** Nil
- Job purpose:** The key purpose of this post is to be responsible for the cleaning of the main hostel areas

### **Duties and Responsibilities**

- Cleaning of resident's bedrooms – Hoover, clean sinks, changing bed linen once a week, emptying bins
- Cleaning hostel corridors – Hoover, clearing rubbish
- Cleaning bathrooms on resident floors – cleaning toilets and shower areas, mopping floors, clean sinks
- To prepare rooms for letting by deep cleaning the empty room and by clearing any items left by previous resident with the assistance of a Facilities Assistant and the Housing department
- Reporting any maintenance issues to Line Manager and Maintenance Manager in the appropriate manner

### **Scope and Limits of Authority**

- Report daily to Line Manager regarding any issue or problems

## **Person Specification/Key Competencies**

### **Skills and Experience**

- Good practical skills & able to use initiative
- Good team worker
- Experience of working in a similar environment
- Positive, clear and warm interpersonal skills.

### **Knowledge**

- Understanding of the YMCA as a voluntary, Christian Charitable organisation.
- Having a basic awareness of health and safety issues