

## **ROMFORD YMCA HEALTH & SAFETY POLICY**

Our policy is to provide and maintain safe and healthy working conditions, equipment and systems of work for all staff members, and to provide such information, training and supervision as is needed to achieve this and to enable staff members to contribute positively to their own health, safety and welfare at work. We also accept our responsibility for the health and safety of others who may be affected by our activities. We will pursue policies which, so far as is reasonably practicable, ensure:

- full compliance with relevant statutory provisions for health and safety
- provision of safe and well maintained premises, equipment and facilities
- that all within our organization are reminded that health and safety is a mutual goal, and is equal in importance to other responsibilities
- the provision of information, instruction, supervision and training to allow work to be performed safely and with the minimum of risk
- the provision of safe plant and equipment and the safe handling and use of substances
- that where necessary, safety and personal protective equipment is available

Our policy requires all staff to actively participate in the achievement of high standards of health and safety, to use correct equipment and to work to agreed methods. We expect incidents and accidents to be reported, to be properly investigated and action taken to prevent recurrence.

The allocation of duties for safety matters together with the particular arrangements we make to implement this policy are set out in the Health & Safety Procedures. These will be kept up to date and to ensure this, all policies will be audited on at least an annual basis and whenever legislation requires it.

*NB - Within these documents, 'staff member' refers to any person working with the organization, whether permanent or temporary, contractor, volunteer or Board member*